

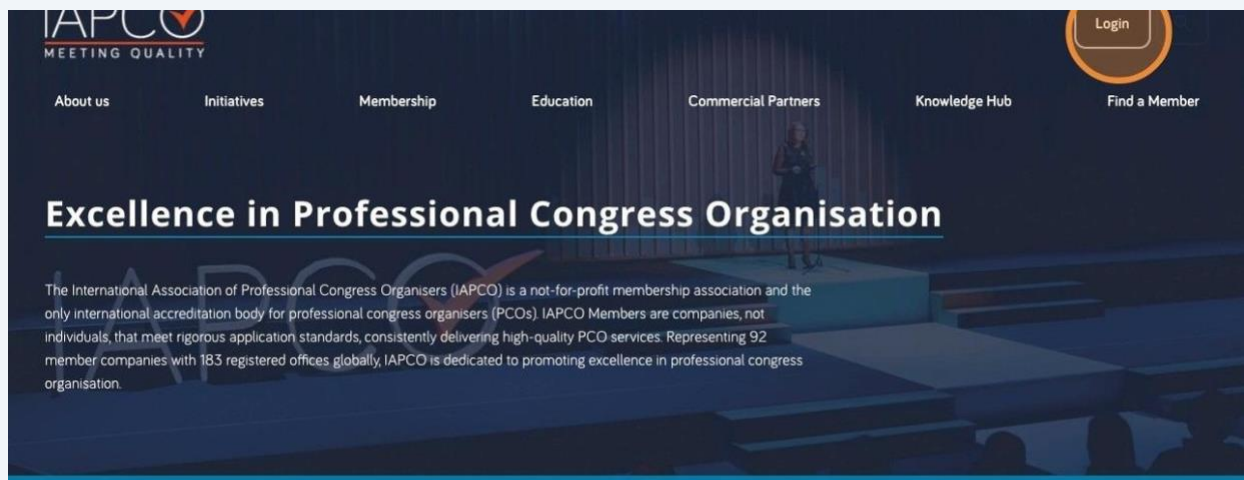
How to log in for the first time

Welcome to the IAPCO Member Hub!

Follow the steps below to activate your account and access exclusive member resources, including education, industry insights, events and publications.

Please note: These instructions are for your **first login only**.

1 Click "Login"



- 2 Click "Forgotten password?" to activate your account and create your password.

Login

Email address *

Password *

☐ Remember me

[Forgotten password?](#) [Register](#) [Login](#)

IAPCO is registered in Switzerland and administered by remote secretariat services. For general enquiries, email: info@iapco.org

- 3 Enter in your email address

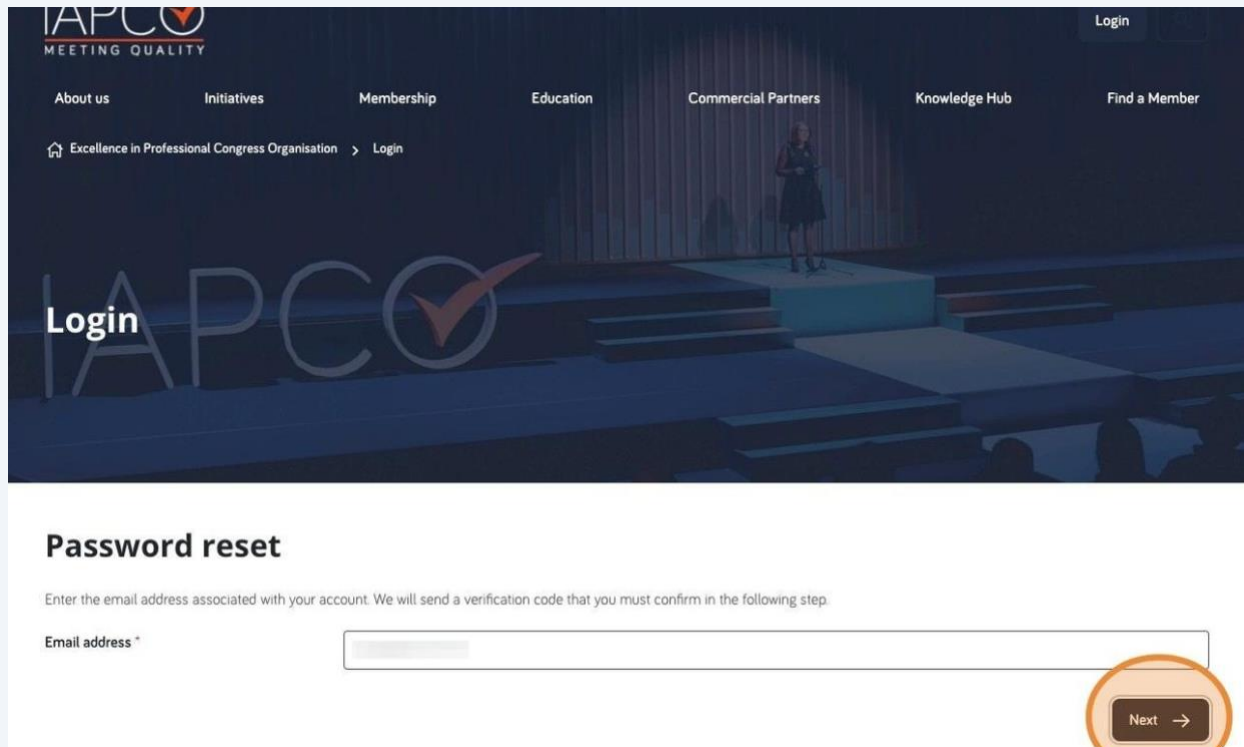
Password reset

Enter the email address associated with your account. We will send a verification code that you must confirm in the following step.

Email address *

[Next →](#)

4 Click "Next"



The screenshot shows the IAPCO website with a dark blue header. The IAPCO logo is in the top left, and a 'Login' button is in the top right. The navigation menu includes 'About us', 'Initiatives', 'Membership', 'Education', 'Commercial Partners', 'Knowledge Hub', and 'Find a Member'. Below the navigation, there is a breadcrumb trail: 'Excellence in Professional Congress Organisation > Login'. The main content area has a large 'Login' text and a background image of a person on a stage. Below this, the 'Password reset' section is visible. It contains a text input field for the email address and a 'Next' button with a right arrow. The 'Next' button is highlighted with an orange circle.

Login

Password reset

Enter the email address associated with your account. We will send a verification code that you must confirm in the following step.

Email address *

Next →

5

You will receive an email with your Verification code. Copy this code. If you don't receive the email within a few minutes, please check your **Spam/Junk** folder before requesting another verification code.



Your email verification code is **1872**

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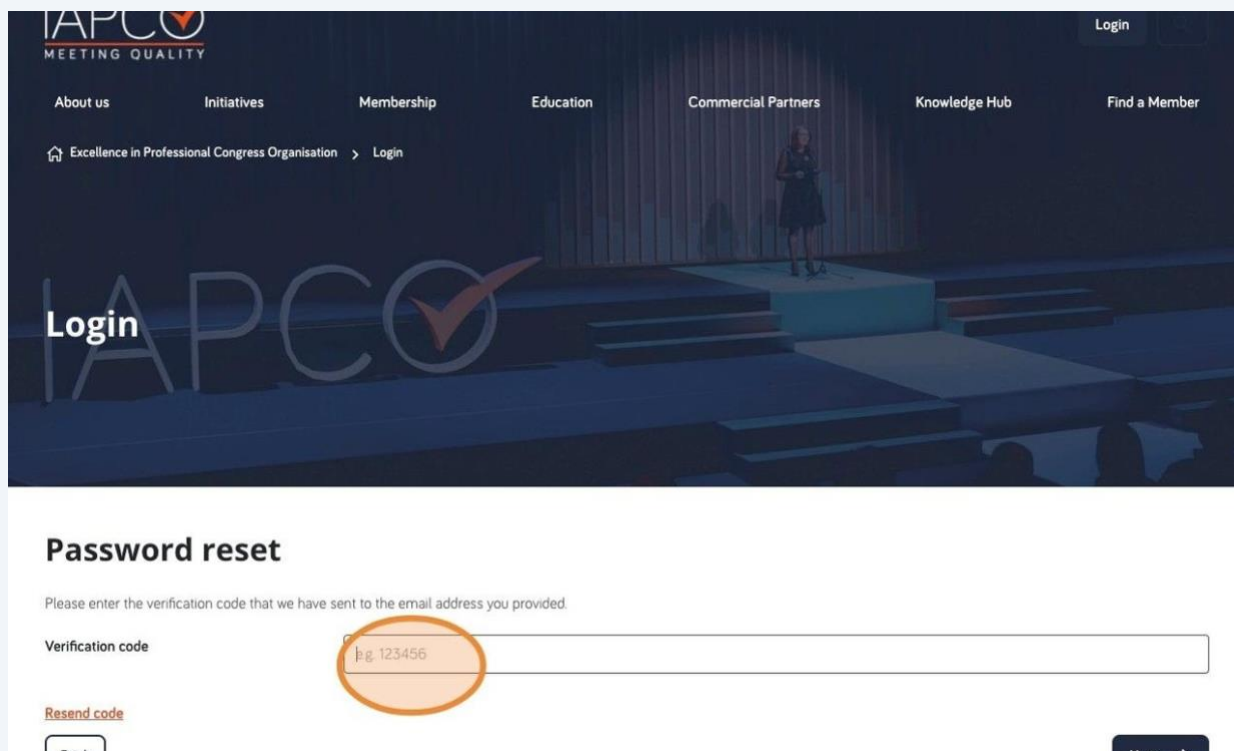
Mailing address: C/O Prager Dreifuss, Muhlebachstrasse 6, 8008 Zurich,
Switzerland



Contact

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6 Enter in your Verification code.



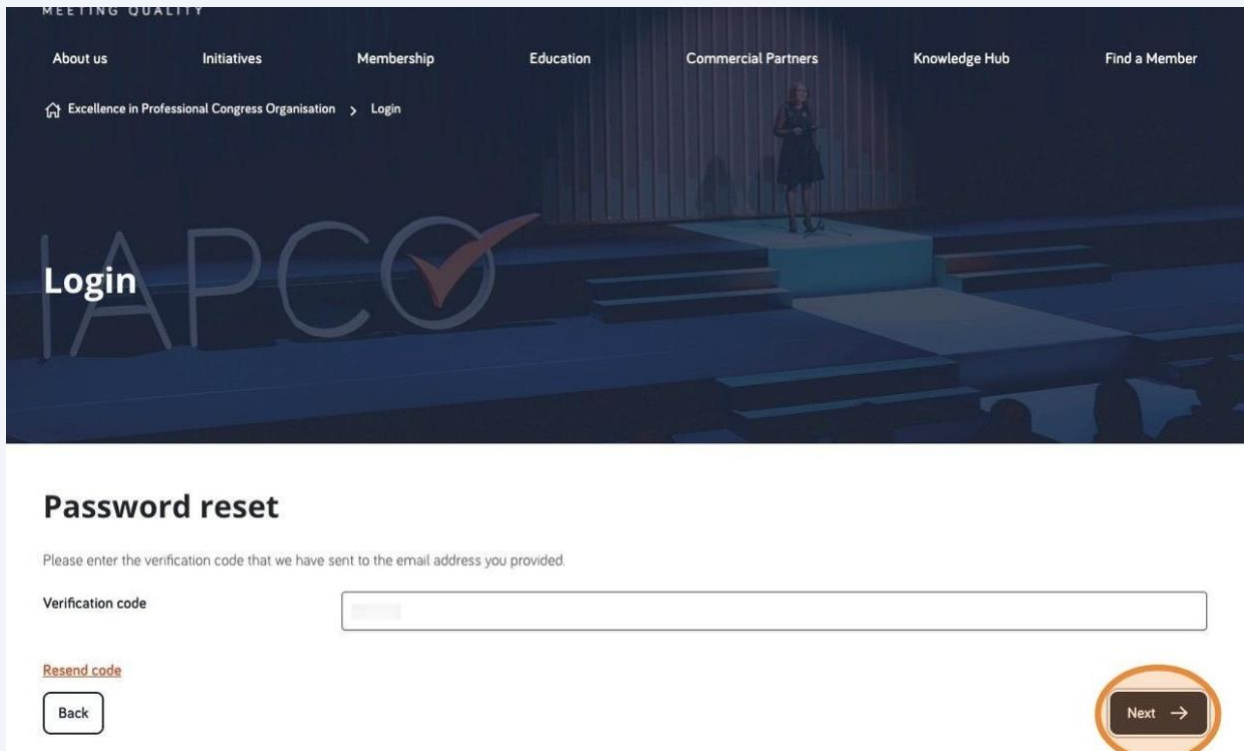
The screenshot shows the IAPCO website's password reset process. The header includes the IAPCO logo with the tagline 'MEETING QUALITY' and a navigation menu with links: About us, Initiatives, Membership, Education, Commercial Partners, Knowledge Hub, and Find a Member. A secondary navigation bar shows 'Excellence in Professional Congress Organisation' and a 'Login' link. The main banner features a large 'Login' text and a background image of a person on a stage. Below the banner, the 'Password reset' section contains a message: 'Please enter the verification code that we have sent to the email address you provided.' A text input field labeled 'Verification code' contains the example code 'e.g. 123456', which is highlighted by an orange circle. To the left of the input field is a 'Resend code' link. At the bottom of the form are 'Back' and 'Next' buttons.

Having trouble accessing the page?

If you're unable to proceed because of the CAPTCHA or verification process:

- Refresh the page and try again.
- Make sure cookies and JavaScript are enabled in your browser.
- Avoid using a VPN or corporate firewall if possible, as these can sometimes trigger additional security checks.
- Try using an Incognito/Private browsing window.
- Alternatively, try another browser (Chrome or Microsoft Edge are recommended).

7 Click "Next"



MEETING QUALITY

About us Initiatives Membership Education Commercial Partners Knowledge Hub Find a Member

Excellence in Professional Congress Organisation > Login

Login

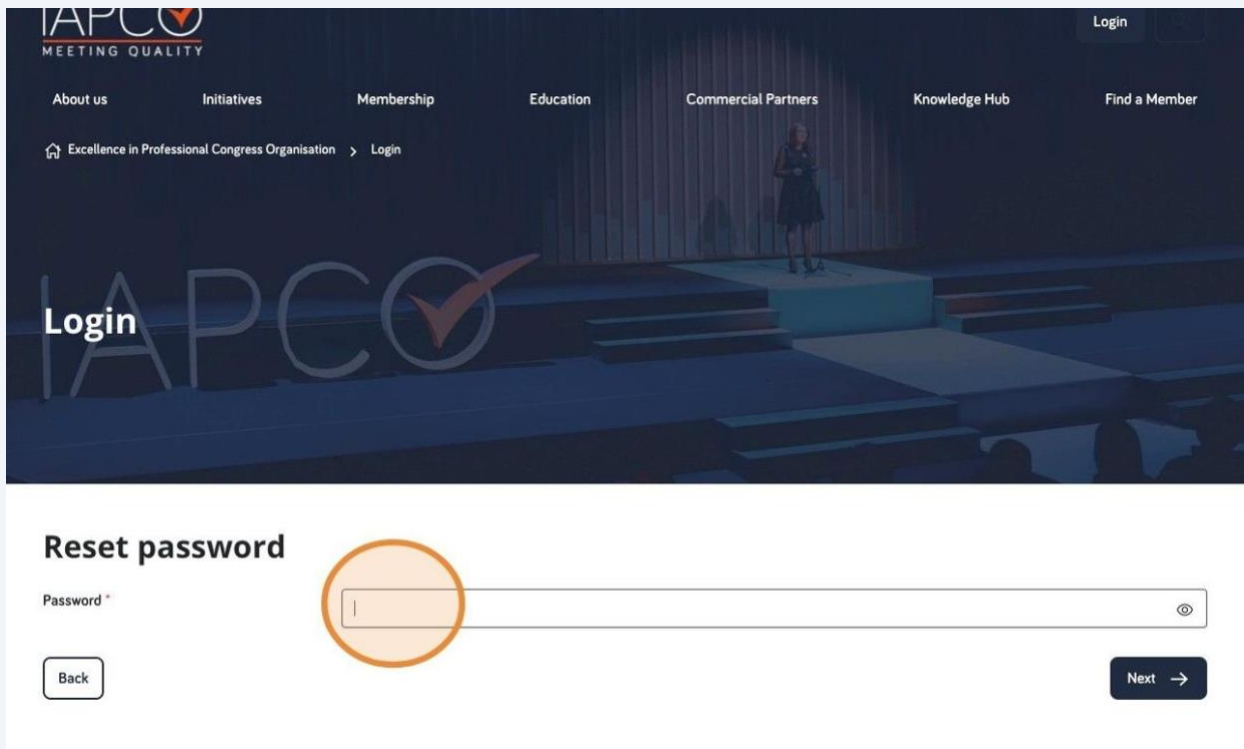
Password reset

Please enter the verification code that we have sent to the email address you provided.

Verification code

[Resend code](#)

8 Enter your chosen password



MEETING QUALITY

About us Initiatives Membership Education Commercial Partners Knowledge Hub Find a Member

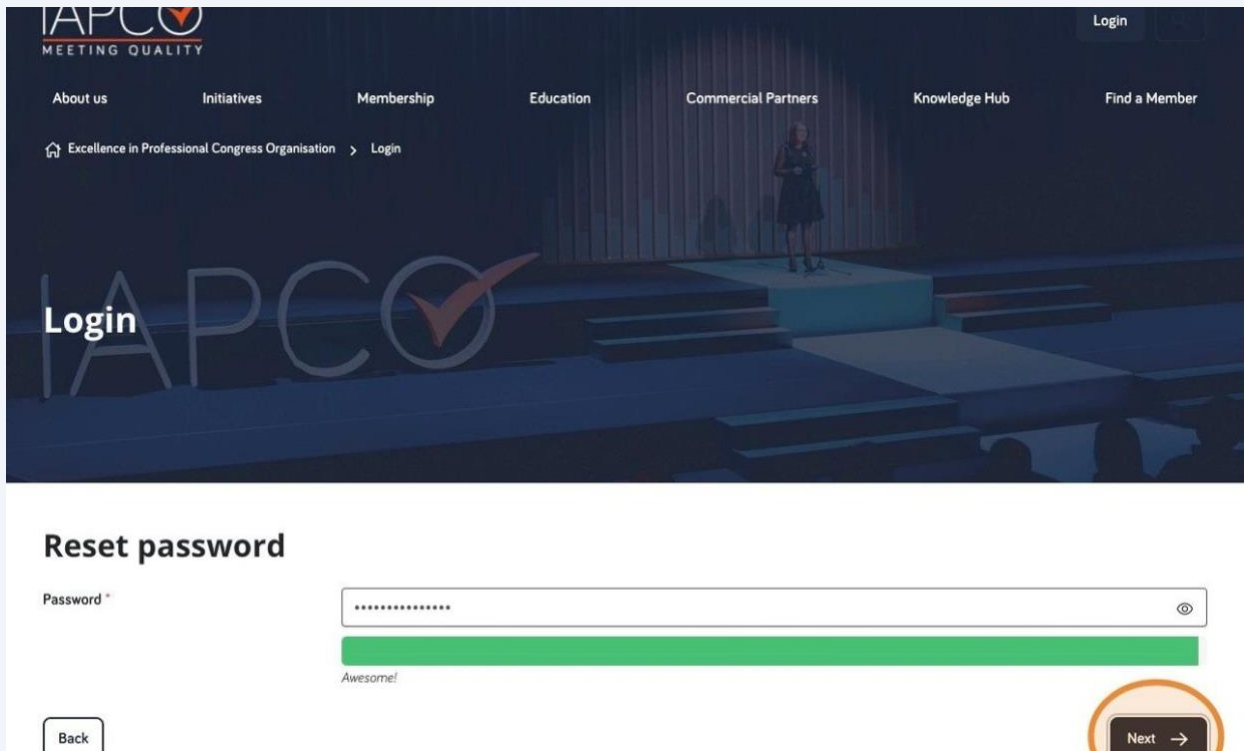
Excellence in Professional Congress Organisation > Login

Login

Reset password

Password *

9 Click "Next"



The image shows the IAPCO Meeting Quality website. The header includes the IAPCO logo and navigation links: About us, Initiatives, Membership, Education, Commercial Partners, Knowledge Hub, and Find a Member. A secondary navigation bar shows 'Excellence in Professional Congress Organisation' and 'Login'. The main content area features a large 'Login' button and a 'Reset password' section. The 'Reset password' section has a password input field with a strength indicator (a green bar) and a 'Next' button. A 'Back' button is also present.

Reset password

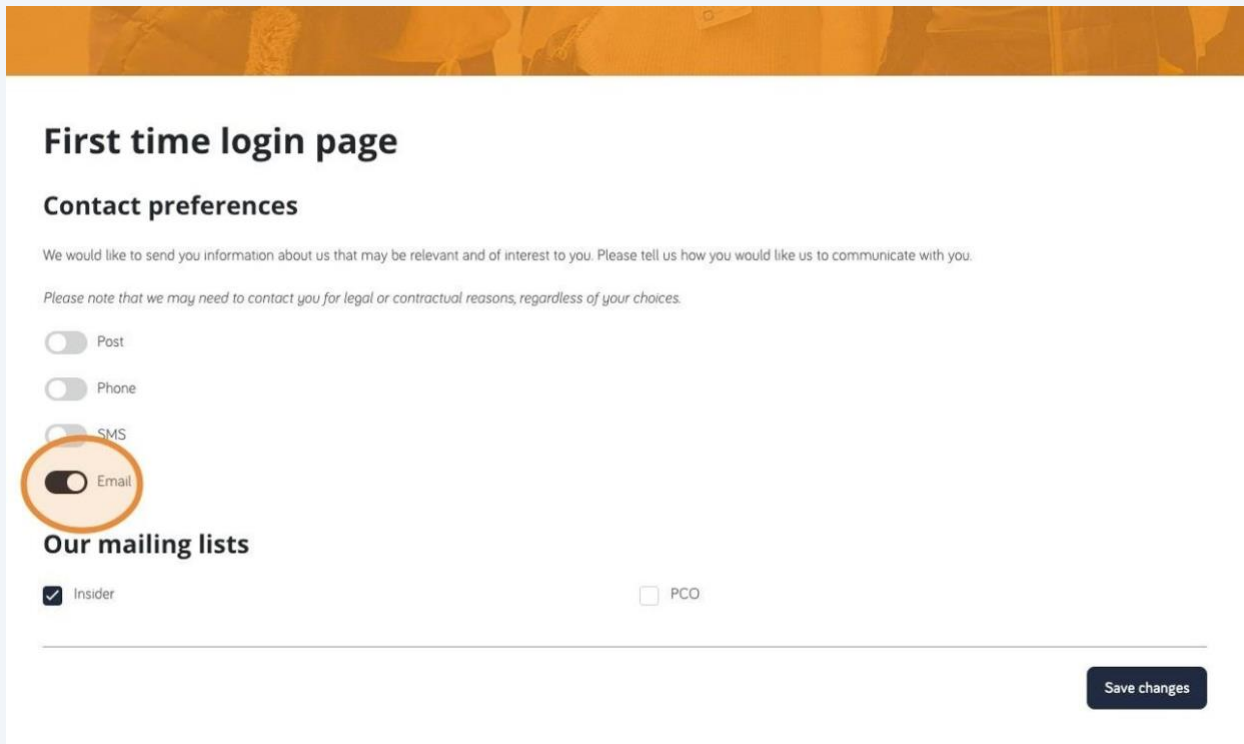
Password *

Awesome!

Back

Next →

10 Select "Email" to confirm you are happy to receive email communication from IAPCO



The image shows the 'First time login page' with a section titled 'Contact preferences'. It includes a message about communication preferences and a list of options: Post, Phone, SMS, and Email. The 'Email' option is selected and highlighted with an orange circle. Below this is the 'Our mailing lists' section with checkboxes for 'Insider' and 'PCO'. A 'Save changes' button is at the bottom right.

First time login page

Contact preferences

We would like to send you information about us that may be relevant and of interest to you. Please tell us how you would like us to communicate with you.

Please note that we may need to contact you for legal or contractual reasons, regardless of your choices.

☐ Post

☐ Phone

☐ SMS

☒ Email

Our mailing lists

☒ Insider ☐ PCO

Save changes

- 11** Select the Mailing lists you'd like to be included in and then click "Save changes"

First time login page

Contact preferences

We would like to send you information about us that may be relevant and of interest to you. Please tell us how you would like us to communicate with you.

Please note that we may need to contact you for legal or contractual reasons, regardless of your choices.

☐ Post

☐ Phone

☐ SMS

☒ Email

Our mailing lists

☒ Insider ☐ PCO

[Save changes](#)

- 12** You are now logged in and can access the Member Hub on the top right corner.

